

## Guidelines and Application for Binkley Foundation Grants and Scholarships

**PURPOSE:**To offer individuals from historically marginalized communities an opportunity to attend/participate in/create programs for personal growth in academics, career advancement, or cultural awareness.

### ELIGIBILITY

1. Financial need
2. From a historically marginalized community
3. No particular age requirement
4. Plan to attend/participate in/create a qualifying program/event
5. Not be a Foundation director, officer, or employee, or a related person to such

### SELECTION CRITERIA

1. Financial need
2. Be able to articulate a goal and the plan to reach it (oral and short essay).
3. Recommendations
4. Complete an in-person (preferred) or online interview.
5. Report cards, performance reviews, previous experience
6. Extracurriculars, interests
7. Unusual personal or family circumstances
8. San Francisco Bay Area youth given priority

### SELECTION PROCESS

1. Application is by invitation only.
2. Applications are due no later than the date three months prior to the need for assistance.
3. Applicants are responsible for gathering and submitting all necessary information on the Grant/Scholarship Application Form. Incomplete applications will not be considered.
4. All information received from the applicant will be treated as confidential and will not be shared outside of the Foundation.
5. Applicants will be notified of the decision by the date the school or organization needs to know if the candidate will attend/participate.

### AWARD AMOUNTS

The number and amounts of individual awards will vary from year to year. It is anticipated that 2-12 awards will be given out annually and that the dollar amount will range from \$500 to \$10,000. Scholarships will be granted on an annual basis and will be renewable based upon need and successful completion (passing) of the program attended or a positive reception (majority approval) of the event/creation.

### PAYMENT OF SCHOLARSHIPS

The preference will be to make out checks to the school/program/organization. If that is not possible, the check will be made out to the recipient or to the recipient's legal guardian. The recipient is required to submit a copy of bills/fees to the Foundation prior to payment.

### TAX TREATMENT OF SCHOLARSHIPS

Scholarship recipients are responsible for determining their own tax obligations.